

Date	Details	*****PER PERSON*****	National Guide	City or Local Guide	Bus Driver	River Guide	Ship's Crew	Total per Occurrence:		When to give tips: [amounts shown are:]	SHIP	CREW
2017		TIPPING GUIDELINES	\$4 per day	\$2 per day	\$2 per day	\$2 per day [4 days]	\$8 per day [4 days]	City Guide	Bus Driver [or Tracker]	***PER PERSON***	River Guide	Ship's Whole Crew T.
3/15	Depart San Fran	[more information in Travel Tips hand-out]										
3/16	Arrive Beijing	Check in at hotel - early evening	1	1	1							
3/17	Tour Beijing		1	1	1							
3/18	Tour Beijing		1	1	1							
3/19**	Leave Beijing	Tip Beijing Guide & Bus Driver for 4 days [includes arrival and departure days]	1	1	1			\$8	\$8	Leaving PEK		
Tip leaving Beijing AND before board ship	Fly to Wuhan - Bus to Yichang - Board Ship for dinner	Tip City Guide & Bus Driver for 1 day before boarding ship		1	1			CG	BD	3/19		
3/20***	Shore excursion: "3 Gorges Dam"	Tip Local Guide & Bus Driver for 1 day	1	1	1	1	1	\$2	\$2	Shore excursion		
Tip 2 env.								CG	BD	3/20		
3/21**	Shore excursion: "Shennong Stream"	Tip Local Guide + 3 Tracker men for 1 day Use Chinese currency only for "Trackers" at end of special boat trip	1	1	[Usually 3 Trackers per boat]	1	1	\$2	[30 RMB-3/26]	Shore excursion		
Tip 2 env.								CG	[10 RMB ea.] [3 Trackers]	Shennong Stream Chinese \$\$ only		
3/22***	Shore excursion: "WanXian" or	Tip Local Guide & Bus Driver for 1 day "Fengdu"	1	1	1	1	1	\$2	\$2	Shore excursion		
Tip 2 env.								CG	BD	3/22		
3/23**	Depart ship	Boat tips collected by Nina during cruise						3/19-23 Total while on cruise ship			\$8	\$32
Tip 2 env.	to SHIP & RG	to SHIP's crew & River Guide								3/23		
Tip 2 env.	tour Chongqing - train to Chengdu	Tip Chong. Guide & Bus Driver for 1 day Arrive Chengdu - tour Panda Center	1	1	1	1	1	\$2	\$2	Leaving CHONG	RG	SHIP
3/24***	fly to Guilin in AM	Tip Chengdu Guide & Bus Driver for 2 days Arrive Guilin & begin tour	1	1	1	1	1	\$4	\$4	Leaving CHENGDU		
Tip 2 env.								CG	BD	3/24		
3/25	SPECIAL DAY	Dedication Ceremony-Park & Museum,etc.	1	1	1	1	1					
3/26	Tour Guilin	Li River cruise in AM						\$6	\$6	Leaving GUI		
3/26***	Leave Guilin	Tip Guilin Guide & Bus Driver for 3 days	1	1	1	1	1	CG	BD	3/26		
Tip 2 env.	Arrive Xi'an/Tour											
3/27	Tour Xi'an		1	1	1	1	1					
3/28***	Leave Xi'an	Tip Xi'an Guide & Bus Driver for 2 days	1	1	1	1	1	\$6	\$6	Leaving XIA		
Tip 2 env.	Arrive Shanghai & tour Suzhou							CG	BD	3/28		
3/29	Tour Shanghai	Tip Shanghai Guide & Bus Driver for 2 days	1	1	1	1	1	\$4	\$4	Tip for SHA tour		
								CG	BD	3/29		
3/30	FREE DAY	Tip only if bus/guide used for extra tour	[?]	[?]	[?]	[?]	[?]	[?]	[?]	[?]		
3/31***	Bus to Airport	Tip Shanghai Bus Driver for 1 day.	1		1				\$2	Tip at SHA airport		
1 tipping time for 3 people	Fly Home	*Now tip your Nat'l guide for whole tour* Give your Nat'l Guide the total tip amt. at end of the tour before leaving China.		19	19 [+RMB]	[4]	[4]	\$38	\$38	TOTALS	\$8	\$32
* [+ 30 RMB which = \$4.37 T. for 3 Trackers - 10 RMB per tracker x 3 trackers]												
15 days @ \$4 per day = \$60 pp or more ?? to your National Guide at Tour's end.												TOUR END

See more info on tipping in Travel Tips enclosed.

City Guides	TOTAL est. tips for WHOLE tour = \$176 + 30 RMB [\$4.37] PER PERSON
and Bus Drivers :	You are always welcome to give more but please do not give less if possible as this is often their ONLY income. Larry & I usually plan on about \$200 each, but it is up to you per your satisfaction.
Tip as you EXIT bus for next airport.	Note: WE will collect from each of you the \$32 pp due the whole boat crew during the 2nd or 3rd day on the cruise. THIS IS THE ONLY INCOME THE WHOLE CREW WILL RECEIVE - they are not paid any wages. Do NOT use the envelope given you on the last night which will ask for more \$\$ per day and for more days. We have arranged for \$8 per day per person and for 4 days total. The River Guide is tipped IN PERSON by you and is not included in the Boat Crew tip. Any other services are also tipped in person as they occur, such as a beauty salon visit, massage, Tai Chi lessons, bar service, extra "a la carte" meals, etc. You may also choose to reward other service personnel in person for extra efforts (such as the waitress/waiter assigned to your dining room table or anyone else who does an especially good job beyond the norm). Nightly entertainment is provided by many from the Boat's crew and they all work very hard to please you - as you will see.

NOTES:

2017		24 ENVELOPES for TIPS per person:	City/Local	Bus	River	Ship's	National	YOU CAN PREPARE ALL THE TIPS IN ADVANCE:
Dates of Dispersal		SUMMARY	Guide	Driver	Guide	Crew	Guide	
		PER PERSON - <u>double it for a couple</u>	"CG"	"BD"	"RG"	"SHIP"	"NG"	
3/19	Beijing	As leave bus at Airport to fly to Wuhan	\$8	\$8				You can pre-load small envelopes & date them (add city, or etc., name as needed). Label them CG fo City Guide, BD for Bus Driver, RG for River Guide, SHIP for Ship's crew, Trackers for Shennong Stream, and fnally NG for National Guide for total tour tip at the end. Place the customary tip amount inside. Don't seal each envelope until you are ready to give it. You can either add OR subtract to the amount as the tour progresses if you are more OR less pleased with
"	Wuhan to Yichang	As leave bus to board ship in Yichang	\$2	\$2				
3/20	3 Gorges Dam	As leave bus to re-board ship	\$2	\$2				
3/21	Shennong Stream	At end of peapod" boat ride - give T. to head "tracker" of your boat for all 3 trackers As leave medium ship to reboard cruise ship - this is for local guide	\$2	[30 RMB]				
3/22	Waxnian or Fengdu	As leave bus to re-board ship <i>[OK to also bring small gifts to give the little children when we visit a school]</i>	\$2	\$2				
3/19-23	Cruise Ship - ***	Give envelope to Nina with your name(s) marked on it <u>during the cruise</u> .				\$32		
3/23	River Guide	Give tip to River Guide in person - add extra if you took Tai Chi lessons			\$8			
3/23	Chongqing	As leave bus for hi-speed train to Chengdu	\$2	\$2				
3/24	Chengdu	As leave bus at Airport to fly to Guilin	\$4	\$4				
3/26	Guilin	As leave bus at Airport to fly to Xi'an	\$6	\$6				
3/28	Xi'an	As leave bus at Airport to fly to Shanghai	\$6	\$6				
3/29	Shanghai	As leave bus on last day of SHA tour	\$4	\$4				
3/31	Shanghai	As leave bus at Airport to fly home		\$2				
3/31	"	Now tip your Nat'l Guide for whole tour					\$60 + ?	
		TOTAL PP - \$176	\$38	\$38	\$8	\$32	\$60 + ?	
		Mark each envelope with the date [& city] or etc.] and label as CG, BD, SHIP or NG.		[+ 30 RMB - trackers]				
Use 24 small Envelopes for:								
<ol style="list-style-type: none"> 10 envelopes with \$2 pp (\$4 per couple) 4 envelopes with \$4 pp (\$16 per couple) 4 envelopes with \$6 pp (\$12 per couple) 3 envelopes with \$8 pp (\$16 per couple) - 1 is for River Guide (more if take Tai Chi lessons from him/her) 1 envelope with \$32 pp (\$64 per couple) - for the whole ship's crew - <i>give to Nina during cruise</i> 1 envelope with \$60+? pp (\$120 + ? per couple) - for your Nat'l Guide at the end of the tour 1 envelope with 30 RMB pp (60 RMB per couple) - for Trackers crew at end of Shennong Stream during cruise <i>[usually 10 RMB each for 3 Trackers on each peapod boat]</i> 								
Label the envelopes with code and date per this chart: (CG, BD, RG, SHIP, or NG)								

If you enjoyed any guided EXTRA touring on your free day, don't forget to tip \$2 pp EACH to the guide and to the bus driver if also used.

LOG of LOCAL GUIDES' NAMES:	Comments:
Beijing	
Wuhan/Yichang	
CruiseShip: Waiter/Waitress River Guide Any Others?	
ShoreTours: 3 Gorges Dam Shennong Stream or Lesser 3 Gorges Wanxian or Fengdu	
Chongqing	
Chengdu	
Guilin	
Xi'an	
Shanghai	