

To determine # of 1's, 5's, 10's, and 20's needed: Denomination of US dollar bill:	Using ONE ENVELOPE PER PERSON each time						**Do not take \$50 or \$100 bills - many cannot convert them
	\$1 bills	\$5 bills	\$10 bills	\$20 bills			
10 envelopes with \$2 pp [= \$20]	20						
4 envelopes with \$4 pp [= \$8]	16						
2 envelopes with \$6 pp [= \$12]	2	2					Ask your bank for new or near new bills:
3 envelopes with \$8 pp [= \$24] 1 is for River Guide (more if take Tai Chi lessons from him/her)	9	3					\$1 bill x 51 = \$51
1 envelope with \$32 pp [= \$32] for the whole ship's crew - give to Nina during cruise	2		1	1			\$5 bill x 7 = \$35
1 envelope with \$68 pp [= \$68] [+more? if very pleased?] for your Nat'l Guide at the end of the tour	3	1		3			\$10 bill x 1 = \$10 \$20 bill x 4 = \$80
1 envelope with 30 RMB pp [= ± \$4.43] T. for all Trackers crew at end of Shennong Stream (during cruise). Trackers can only accept local money because of their remote location.							We always take more of each to cover possible extra tipping or shopping where one "may" accept USD.
ASK YOUR BANK for NEW or NEAR NEW BILLS per this chart : TOTALS	52	6	5	3			= \$192 USD Total for ONE
	x \$1 = \$52	x \$5 = \$30	x 5 = \$50	x \$20 = \$60			[Plus 30 RMB which equals about \$4.43 USD]
*****Use This FINAL GUIDE for Making Out Envelopes:	ENV. #	Date	City, etc.	Payee	Per PERSON	Per COUPLE	CLIP and SAVE this Lower Half?
[Totals per envelope per person or per couple]	1	3/24	Beijing	BD	\$10	\$20	BD = Bus Driver
	2	3/24	Beijing	CG	\$10	\$20	CG = City Guide (or local guide)
Label the envelopes with code and date per this Tipping Chart. [Codes: BD, CG, SC or Ship's Crew, RG, or NG]	3	3/24	Yichang	BD	\$2	\$4	
	4	3/24	Yichang	CG	\$2	\$4	
	5	3/25	Dam	BD	\$2	\$4	
	6	3/25	Dam	CG	\$2	\$4	
Get the \$60 RMB (per couple) at hotel in BEIJING if possible - also may be possible on the ship. This total will cover all 3 Trackers.	7	3/26	Shen Strm	Trackers	[30 RMB]	[60 RMB]	Can ONLY accept Chinese currency
	8	3/26	Shen Strm	CG	\$2	\$4	CG goes with us on smaller ship to/from
	9	3/27	Fengdu or	BD	\$2	\$4	
	10	3/27	Wanxian	CG	\$2	\$4	
Give to Nina during cruise	11	3/24-28	Whole Ship	Whole Crew	\$32	\$64	Put Your Name(s) on Cruise Ship Envelope
Give to River Guide personally	12	3/24-28	River Guide	RG	\$8	\$16	RG = River Guide [add ? for Tai Chi?]
	13	3/28	Chongqing	BD	\$2	\$4	
	14	3/28	Chongqing	CG	\$2	\$4	
	15	3/29	Chengdu	BD	\$4	\$8	
	16	3/29	Chengdu	CG	\$4	\$8	
	17	4/1	Guilin	BD	\$8	\$16	
	18	4/1	Guilin	CG	\$8	\$16	
	19	4/3	Xi'an	BD	\$6	\$12	
	20	4/3	Xi'an	CG	\$6	\$12	
If you skip Peking Duck Banquet, tip BD earlier	21	4/4	Shanghai	BD	\$4	\$8	
If you skip Peking Duck Banquet, tip CG earlier	22	4/4	Shanghai	CG	\$4	\$8	Last time to see Shanghai CG (& BD?)
??? Tips for 4/4/15 free day ONLY if choose special bus/guide options	23	4/6	Shanghai	BD	\$2	\$4	May be different BD for departure day
Could be different Bus Driver for transportation to Airport	24	4/6	Shanghai	NG	\$68	\$136	NG = National Guide (whole tour)
NOTE: It is possible that your National Guide will also serve as your City Guide in Beijing or Shanghai. If so, you should give your NG the tip envelopes for BOTH NG & the Beijing CG.					\$192	\$384	Tour TOTAL
					PER PERSON	[Per COUPLE]	+ 30 RMB pp [= ± \$4.43 USD T.]

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Denomination of US dollar bill:							
10 envelopes @ \$2 pp = \$4 per couple per envelope [= \$40]	40						
4 envelopes @ \$4 pp = \$8 per couple per envelope [= \$32]	12	4					
2 envelopes @ \$6 pp = \$12 per couple per envelope = \$48]	4		2				
3 envelopes @ \$8 pp = \$16 per couple per envelope [= \$80]	3	3	3				Ask your bank for new or near new bills:
1 is for River Guide (more if take Tai Chi lessons from him/her)							\$ 1 bill x 64 = \$ 64
2 envelopes @ \$10 pp = \$20 per couple per envelope = \$40]				2			\$ 5 bill x 8 = \$ 40
1 envelope @ \$32 pp = \$64 per couple per envelope [= \$64]	4			3			\$10 bill x 12 = \$ 120
for the whole ship's crew - give to Nina during cruise							\$20 bill x 8 = \$160
1 envelope @ \$68 pp = \$136 +? per couple per env. [= \$136]	1	1	1	6			
for your Nat'l Guide at the end of the tour							We always take more of each to cover possible extra tipping or shopping where one "may" accept USD.
1 envelope @ 30 RMB pp = 60 RMB per couple per env. T. for all Trackers crew at end of Shennong Stream (during cruise). Trackers can only accept local money because of their remote location.							
ASK YOUR BANK for NEW or NEAR NEW BILLS per this chart : TOTALS	64	8	6	11			= \$384 USD Total for TWO
	x \$1 = \$64	x \$5 = \$40	x \$10 = \$60	x \$20 = \$220			[Plus 60 RMB for two which equals about \$8.86 USD]
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	17	4/1	Guilin	BD	\$8	\$16	
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