

Date	Details	*****PER PERSON*****	National Guide	City or Local Guide	Bus Driver	River Guide	Ship's Crew	Total per Occurrence:		When to give tips: [amounts shown are:]	SHIP	CREW
2019		TIPPING GUIDELINES	\$4 per day	\$2 per day	\$2 per day	\$2 per day [4 days]	\$8 per day [4 days]	City Guide	Bus Driver [or Tracker]	***PER PERSON***	River Guide	Ship's Whole Crew T.
3/19	Depart San Fran	[more information in Travel Tips hand-out]										
3/20	Arrive Beijing	Check in after dinner at hotel	1	1	1							
3/21	Tour Beijing		1	1	1							
3/22	Tour Beijing		1	1	1							
3/23	Tour Beijing		1	1	1							
3/24***	Leave Beijing -	Tip SHA Guide & Bus Driver for 5 days	1	1	1			\$10	\$10	Leaving SHA		
Tip leaving PEK AND before board ship	Fly to Yichang - Bus to board Ship before dinner	Tip Yichang City Guide & Bus Driver for 1 day before boarding ship		1	1			CG	BD	3/24		
3/25***	Shore excursion: "3 Gorges Dam"	Tip Local Guide & Bus Driver for 1 day	1	1	1	1	1	\$2	\$2	Shore excursion		
Tip 2 env.								CG	BD	3/25		
3/26***	Shore excursion: "Shennong Stream"	Tip Local Guide + Tracker men for 1 day Use Chinese currency only for "Trackers" at end of special boat trip	1	1	[Trackers-usually 3 per boat]	1	1	\$2	[30 RMB-3/26]	Shore excursion		
Tip 2 env.								CG	[10 RMB ea.] [3 Trackers]	Shennong Stream Chinese \$\$ only		
3/27***	Shore excursion: "WanXian" or	Tip Local Guide & Bus Driver for 1 day "Fengdu"	1	1	1	1	1	\$2	\$2	Shore excursion		
Tip 2 env.								CG	BD	3/27		
3/28**	Depart ship SHIP, RG, others?	Boat tips - SHIP CREW to Nina 2nd/3rd day of cruise, tip RG personally (plus others?)				1	1	3/22-26	Total while on cruise ship	3/28	\$8	\$32
Tip 2 env.	tour Chongqing - train to Chengdu	Tip Chong. Guide & Bus Driver for 1 day Arrive Chengdu	1	1	1			\$2	\$2	Leaving CHONG		
Tip 2 env.								CG	BD	3/28		
3/29***	tour Chengdu fly to Guilin in eve. Arrive Guilin	Tip Chengdu Guide+Bus Driver for 2 days	1	1	1			\$4	\$4	Leaving CHENGDU		
Tip 2 env.								CG	BD	3/29		
3/30	Tour Guilin		1	1	1							
3/31	Tour Guilin		1	1	1							
4/1***	Leave Guilin	Tip Guilin Guide & Bus Driver for 4 days	1	1	1			\$8	\$8	Leaving GUI		
Tip 2 env.	Arrive Xi'an/Tour							CG	BD	4/1		
4/2	Tour Xi'an		1	1	1							
4/3***	Leave Xi'an	Tip Xi'an Guide & Bus Driver for 3 days	1	1	1			\$6	\$6	Leaving XIA		
Tip 2 env.	Arrive Shanghai	Tour Shanghai						CG	BD	4/3		
4/4	Tour Suzhou	Tip Shanghai Guide+Bus Driver for 2 days	1	1	1							
4/5	FREE DAY							\$4	\$4	Tip for SHA tour		
Tip 2 env.		Tip only if bus/guide used for extra tour		[?]	[?]			CG	BD	4/4		
4/6***	Bus to Airport	Tip Beijing Bus Driver for 1 day. *Now tip your Nat'l Guide for whole tour* Give your Nat'l Guide the total tip amt. at end of tour either on Free Day or on bus ride to the SHA airport for Departure.	1		1				\$2	Tip at SHA arpt . 4/6 [may be diff. driver]		
			[17]	[21 + RMB]	[21 + RMB]	[4]	[4]	\$42	\$42	TOTALS	\$8	\$32
	Fly Home	[17 days x \$4 pp per day = \$68 T. [+?]										

\*[+ 30 RMB which = approximately \$4.43 T. USD for 3 Trackers - 10 RMB per tracker X 3 Trackers]

See more info on tipping in Travel Tips enclosed.

City Guides TOTAL est. tips for WHOLE tour = \$192 + 30 RMB [\$4.77] PER PERSON

and Bus Drivers : You are always welcome to give more but please do not give less if possible as this is often their ONLY income. Larry & I usually plan on about \$200 each, but it is up to you per your satisfaction.

Tip as you EXIT bus for next airport. Note: WE will collect from each of you the \$32 pp due the whole boat crew during the 2nd to 3rd day on the cruise. THIS IS THE ONLY INCOME THE WHOLE CREW WILL RECEIVE - they are not paid any wages. Do NOT use the envelope given you on the last night which will ask for more \$\$ per day and for more days. We have arranged for \$8 per day per person and for 4 days total. The River Guide is tipped IN PERSON by you usually as we assemble in the lobby for boat departure on the final day where they will be available) and is not included in the Boat Crew tip but I do show the normal customary tipping in the chart above and elsewhere.

Any other services are also tipped in person as they occur, such as a beauty salon visit, massage, Tai Chi lessons, bar service, extra "a la carte" meals, etc. You may also choose to reward other service personnel in person for extra efforts (such as the waitress/waiter assigned to your dining room table or anyone else who does an especially good job beyond the norm). Nightly entertainment is provided by many from the Boat's crew and they all work very hard to please you - as you will see.

TOUR END

2019		24 ENVELOPES for TIPS per person:	City/Local	Bus	River	Ship's	National	YOU CAN PREPARE ALL THE TIPS IN ADVANCE:
Dates of Dispersal		SUMMARY	Guide	Driver	Guide	Crew	Guide	
		PER PERSON - <u>double it for a couple</u>	"CG"	"BD"	"RG"	"SHIP"	"NG"	
3/24	Beijing to Yichang	As leave bus at Airport to fly to Yichang As leave bus to board ship in Yichang	\$10 \$2	\$10 \$2				<p>You can pre-load small envelopes &amp; date them (add city, or etc., name as needed). Label them <b>CG</b> for City Guide, <b>BD</b> for Bus Driver, <b>RG</b> for River Guide, <b>SHIP</b> for Ship's crew, <b>Trackers</b> for Shennong Stream, and finally <b>NG</b> for National Guide for total tour tip at the end. Place the customary tip amount inside. Don't seal each envelope until you are ready to give it. You can either add OR subtract to the amount as the tour progresses if you are more OR less pleased with their performance. <b>I provide you with Pre-Printed Labels.</b></p> <p><b>DON'T FORGET TO DOUBLE the PER PERSON AMOUNTS BELOW IF USING ONE ENVELOPE PER COUPLE :</b></p> <p>Use 24 small Envelopes for:</p> <ol style="list-style-type: none"> <li>10 envelopes with \$2 pp (\$4 per couple)</li> <li>2 envelopes with \$4 pp (\$8 per couple)</li> <li>4 envelopes with \$6 pp (\$12 per couple)</li> <li>5 envelopes with \$8 pp (\$16 per couple) - 1 is for River Guide (more if take Tai Chi lessons from him/her)</li> <li>1 envelope with \$32 pp (\$64 per couple) - for the whole ship's crew - <i>give to Nina during cruise</i></li> <li>1 envelope with \$68+? pp (\$136 + ? per couple) - for your Nat'l Guide at the end of the tour</li> <li>1 envelope with 30 RMB pp (60 RMB per couple) - for Trackers crew at end of Shennong Stream during cruise <i>[usually 10 RMB each for 3 Trackers on each peapod boat]</i></li> </ol> <p>Label the envelopes with code and date per this chart: ( CG, BD, RG, SHIP, or NG )</p>
3/25	3 Gorges Dam	As leave bus to re-board ship	\$2	\$2				
3/26	Shennong Stream	At end of "tracker" boat ride - <b>give to head "tracker" of your boat</b> for all 3 trackers Give as you leave med. ship to reboard the cruise ship - for local guide	\$2	[30 RMB]				
3/27	Waxnian or Fengdu	As leave bus to re-board ship <i>[OK to also bring small gifts to give the little children when we visit a school]</i>	\$2	\$2				
3/24-28	Cruise Ship - ***	<b>During Day 2 or 3, give envelope to Nina with your name(s) marked on it</b>				\$32		
3/28	River Guide	Give tip to River Guide in person - add extra if you took Tai Chi lessons			\$8			
3/28	Chongqing	As leave bus for hi-speed train to Chengdu	\$2	\$2				
3/29	Chengdu	As leave bus at Airport to fly to Guilin	\$4	\$4				
3/30	Guilin	As leave bus at Airport to fly to Xi'an	\$8	\$8				
4/1	Xi'an	As leave bus at Airport to fly to Shanghai	\$6	\$6				
4/4	Beijing	As leave bus on last day of SHA tour	\$4	\$4				
4/6	Beijing	As leave bus at Airport to fly home via PEK		\$2				
4/6	"	<b>Now tip your Nat'l Guide for whole tour</b>					\$68 + ?	
<b>I will send you Pre-printed Labels to make this EASIER</b> You just provide the envelopes.		<b>[17 days x \$4 = \$68 ... + ?]</b>	<b>\$42</b>	<b>\$42</b>	<b>\$8</b>	<b>\$32</b>	<b>\$68 + ?</b>	
		[mark each envelope with the date [& city] or etc.] and label as CG, BD, SHIP or NG]		[+ 30 RMB - trackers]				
<b>If you enjoyed any guided EXTRA TOURING on your FREE DAY, don't forget to tip \$2 pp EACH to the guide and to the bus driver if also used.</b>								
<b>**Enter LOCAL GUIDES' NAMES below</b>			<b>Comments:</b>					
	Beijing							
	Yichang							
<b>CruiseShip:</b>	Ship Crew -give Nina- 2nd/3rd day  River Guide  Waiter/Waitress?  Any Others?							
<b>ShoreTours:</b>	3 Gorges Dam							
	Shennong Stream or Lesser 3 Gorges							
	Wanxian or Fengdu							
	Chongqing							
	Chengdu							
	Guilin							
	Xi'an							
	Shanghai							